

September 17, 2012

Members and Friends of Muskingum Valley Presbytery:

The Administration Committee, the MVP staff, and the MVP Council have been working hard on our 2013 financial budget. We are sending this letter to everyone within the Presbytery in order to share where we are at this time.

As you know, our Presbytery membership has decreased on a constant basis for over the last two decades. Since income to the Presbytery is associated with membership, the reduced membership has affected income in a dramatic way! The proposed 2013 budget will show an anticipated income less than budgeted for 2012—what we consider to be realistic for the coming year.

On the expense side of the budget, we continue to reflect the diminishing income by reducing projected expenses. Again, we need to look the situation realistically. We are already at a "bare bones" operational level. Cutting expenses even more for 2013 will put at risk the core functions of the Presbytery. Thus, we have decided to present a budget that reflects a \$25,000 deficit. When we present the 2013 proposed budget at the September Presbytery meeting, we will offer some options for the Presbytery to consider. The Administration Committee and Council believe that we must increase income in order to meet our obligations and to move forward for the sake of God's Kingdom.

We believe that you have already experienced "world class" training and learning opportunities over the last several years. We have focused on equipping our leadership and the Presbytery has not charged for these training opportunities. Some may ask: is it now time for us to reassess that policy and charge for these training experiences? However, the Administration Committee believes that there is a better way.

We propose several means by which the budget can be balanced. Presbytery per capita has not been increased in over five years. We have "held the line" as long as we can, knowing that these difficult economic times continue to put pressure on our congregations. By raising per capita by \$1.50 per member, we can cut this deficit by over half. We will also ask that all of our congregations consider an increase in MVP mission giving as they prepare their 2013 budgets. An increase in MVP mission giving by an average of \$100 from each congregation would erase the remaining deficit. The last request from the Administration Committee is for every MVP leader to consider increasing or starting a personal pledge to the Presbytery. All leadership pledges over the last few years are deeply appreciated and this avenue of generous giving continues to make a major positive impact on MVP operations.

Page 2

Would your congregation be willing to give an extra amount for MVP mission in 2013? Would you support an increase in MVP per capita in 2013? Would you as a Presbytery leader be willing to personally give financial support to the mission of MVP? We pray that the Spirit leads you in a way so that you will see the need for increased support of your Presbytery. If increases in income are not found, the Mission Council will have to struggle with very unpleasant decisions that will impact our MVP mission, our operational effectiveness, and our service to the Kingdom. Please pray for our Presbytery's needs. You may contact any member of the Administration Committee or Mission Council with your comments and ideas.

Per Capita			
2013			
GA	6.87		
Synod	3.25		
Presbytery	*18.36		
Total	28.48		

^{*}New amount per MVP approval

In Christ,

Andrew Gerhart, Chair of the Administration Committee

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Important Information about the Proposed MVP Budget for 2013

The 2013 budget proposed by the MVP Administration Committee and Mission Council reflects the following:

- continuing decrease in the membership of our congregations and release of congregations to other denominations resulting in decreased presbytery per capita receipts
- the fact that MVP per capita has not been raised in more than six years
- the intentional journey of MVP has undertaken to move from a regulatory agency to one that provides leadership and resources for healthy, disciple-filled congregations
- continued attention to reducing presbytery expenditures wherever possible without risking our ability to respond faithfully to God's call into the future
- a deficit budget for 2013 of \$25,000 and specific proposals to close that budget gap

2013 Budget Specifics

• In and Out Accounts: Our monthly financial reports have been adjusted for "in and out" items such as special offerings and GA unified mission/per capita. They are reflected in the financial reports as income (budget lines 42000-42700) and disbursements (budget lines 57000-57500). These "wash" items are therefore zeroed out in the proposed 2013 budget.

Comparison and Summary

Item:	Line items	2013	2012
Revenue:			
Missions	40000 - 40550	\$73,000	\$88,000
Income Stream	41000 - 41275	175,100	180,800
Total		\$248,100	268,800
Expenses			
Office*	50100 - 50800	\$54,800	44,300
Council, Ministry and Nominating	51000 - 53000	25,850	24,750
Mission**	53400 - 52060	500	11,250
Preparation for Ministry	54000 – 54050	1,300	2,000
Parliamentary	55600 - 55602	850	850
Personnel#	56000 - 56876	189,878	185,048
Total		\$273,178	268,198
Difference		(\$25,078)	\$602.00

Page 2 - Proposed MVP Budget for 2013

Other Significant Changes

Income:

- continuing long term trends of decreases in mission giving by our congregations
- decreases in per capita receipts due to the decline in membership of our congregations and the release of some congregations to other denominations
- increases in Leadership Pledges
- increases in amounts for Extra Commitment line items

Expenses:

- Office (lines 50100 50800) 2013 full financial audit expense minus capital replacement and lower other costs
- Mission (lines 53400 52060) elimination of MVP Future Story grants
- Personnel (lines 56000 56876) increased pension costs; no staff salary increases except for Transitional Stated Clerk

Reduction/Elimination of Proposed 2013 Budget Deficit

- increase MVP per capita Council proposes an increase in 2013 of \$1.50 per person, the first increase in at least 6 years, for an increase of \$15,000 to \$145,000 from \$130,000 now shown on Page 1, line 41000
- ask each MVP congregation to increase its MVP mission giving; an average increase of \$100 per congregation would add \$8,700 to MVP mission income (Page 1, line 40000)
- ask each Presbytery leader (teaching and ruling elders, and others) to increase his/her 2012 leadership pledge or begin giving; in 2012 these pledged gifts and special one-time gifts from MVP leaders have increased—each gift is sincerely appreciated and it is hoped that more leaders can choose this way to support our Presbytery teaching elders, especially, are reminded that supporting the Presbytery is a good way to honor their status as members of Muskingum Valley Presbytery additional leadership gifts of at least \$2,000 with the other income increases detailed above would eliminate the deficit now projected in the 2013 budget

Accounts	YTD Actual (2012)	YTD Actual (2011)	Annual Budget (2012)	Annual Budget (2011)	Annual Budget (2013)
Revenues					
Mission					
40000 - Mission MVP	\$35,467.59	\$74,268.29	\$85,000.00	\$100,000.00	\$70,000.00
40500 - Presbyterian Women	\$327.20	\$2,231.50	\$2,000.00	\$1,500.00	\$1,500.00
40550 - Synod/Campus Ministry	\$2,087.04	\$1,107.55	\$1,000.00	\$1,500.00	\$1,500.00
Total Mission	\$37,881.83	\$77,607.34	\$88,000.00	\$103,000.00	\$73,000.00
Income Streams					
41000 - Per Capita Current Year	\$105,489.33	\$140,305.67	\$140,000.00	\$190,551.72	\$130,000.00
41100 - Interest	\$415.17	\$1,908.09	\$1,200.00	\$3,600.00	\$500.00
41150 - Leadership Pledges	\$16,505.04	\$34,059.40	\$20,000.00	\$20,000.00	\$25,000.00
41155 - Consultations	\$1,200.00	\$1,500.00	\$1,500.00	\$1,500.00	\$2,000.00
41160 - Events	\$3,303.00	\$1,814.64	\$1,500.00	\$1,500.00	\$2,000.00
41165 - Cohorts	\$2,925.00	\$4,857.64	\$2,000.00	\$1,500.00	\$3,000.00
41170 - Assessments	\$1,100.00	\$581.00	\$4,500.00	\$1,500.00	\$3,000.00
41200 - Rent	\$6,300.00	\$8,781.26	\$8,600.00	\$8,600.00	\$8,600.00
41250 - Fair Trade	\$109.00	\$1,237.64	\$1,000.00	\$1,000.00	\$500.00
41275 - Book Store	\$388.61	\$332.74	\$500.00	\$500.00	\$500.00
Total Income Streams	\$137,735.15	\$195,378.08	\$180,800.00	\$230,251.72	\$175,100.00
General Assembly					
42000 - GA Unified Mission	\$12,862.21	\$0.00	\$0.00	\$0.00	\$0.00
42100 - One Great Hour of Sharing 1999999	\$28,056.52	\$0.00	\$0.00	\$0.00	\$0.00
42125 - Christmas Joy 3999999	\$988.00	\$0.00	\$0.00	\$0.00	\$0.00
42150 - Peacemaking 2/3 6200000	\$146.00	\$0.00	\$0.00	\$0.00	\$0.00
42175 - Pentecost 90000	\$2,292.72	\$0.00	\$0.00	\$0.00	\$0.00
42200 - Undesignated Disaster	\$2,214.00	\$0.00	\$0.00	\$0.00	\$0.00
42201 - CWS Blanket Fund	\$620.00	\$0.00	\$0.00	\$0.00	\$0.00
42299 - Theological Ed 1%	\$1,364.81	\$0.00	\$0.00	\$0.00	\$0.00
42360 - Medical Benevolence 20862700	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00
42390 - Misc. GA Mission	\$625.00	\$0.00	\$0.00	\$0.00	\$0.00
42500 - Per Capita GA	\$28,332.05	\$0.00	\$0.00	\$0.00	\$0.00
Total General Assembly	\$77,751.31	\$0.00	\$0.00	\$0.00	\$0.00
Synod					
42600 - Synod Unified Mission	\$1,847.55	\$0.00	\$0.00	\$0.00	\$0.00
42700 - Per Capita Synod	\$14,949.58	\$0.00	\$0.00	\$0.00	\$0.00
Total Synod	\$16,797.13	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenues	\$270,165.42	\$272,985.42	\$268,800.00	\$333,251.72	\$248,100.00

Accounts	YTD Actual (2012)	YTD Actual (2011)	Annual Budget (2012)	Annual Budget (2011)	Annual Budget (2013)
Expenses					
Office					
50100 - Utilities Gas/Electric	\$2,504.63	\$3,847.68	\$3,500.00	\$3,500.00	\$4,000.00
50110 - Water/Sewer	\$279.35	\$560.26	\$500.00	\$500.00	\$500.00
50150 - Equipment Maint and Repair	(\$1,058.56)	\$2,215.95	\$1,000.00	\$1,500.00	\$1,500.00
50175 - Software Support	\$3,993.44	\$5,437.46	\$5,000.00	\$4,000.00	\$5,000.00
50200 - Copier	(\$229.41)	\$4,091.46	\$4,000.00	\$1,500.00	\$4,200.00
50250 - Supplies	\$1,674.30	\$3,710.72	\$3,500.00	\$6,000.00	\$3,500.00
50300 - Postage	\$1,247.59	\$2,742.98	\$2,000.00	\$2,000.00	\$2,000.00
50350 - Telephone/Web	\$4,995.72	\$8,699.63	\$9,000.00	\$9,000.00	\$9,000.00
50400 - Audit	\$1,938.00	\$378.00	\$4,000.00	\$4,000.00	\$10,000.00
50450 - Capital Replace/Computer	\$0.00	\$3,626.75	\$0.00	\$500.00	\$2,500.00
50500 - Office Contingency	\$1,113.47	\$2,101.81	\$1,000.00	\$1,500.00	\$1,500.00
50550 - Office/Grounds Maint and Repair	\$2,674.51	\$6,313.21	\$3,200.00	\$3,200.00	\$4,000.00
50650 - Staff Expenses	\$86.33	\$143.60	\$300.00	\$300.00	\$300.00
50750 - Insurance/Property & Liability	\$2,819.00	\$3,867.00	\$4,000.00	\$4,000.00	\$3,500.00
50800 - Property Tax	\$3,182.84	\$3,158.46	\$3,300.00	\$3,600.00	\$3,300.00
Total Office	\$25,221.21	\$50,894.97	\$44,300.00	\$45,100.00	\$54,800.00
Council					
51000 - Coordinating Council	\$3,622.85	\$9,242.88	\$1,000.00	\$5,000.00	\$10,000.00
51015 - Administration	\$100.00	\$90.47	\$500.00	\$500.00	\$500.00
51050 - Training	\$6,240.76	\$707.69	\$5,000.00	\$15,000.00	\$5,000.00
51060 - Percept Area Study	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00
Total Council	\$9,963.61	\$10,041.04	\$6,500.00	\$22,000.00	\$15,500.00
Ministry					
52500 - COM Committee Expense	\$3,218.73	\$1,942.02	\$10,000.00	\$10,000.00	\$5,000.00
52530 - Session Visit	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00
52540 - Retired Pastors	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
52550 - Cohort Expense	\$1,020.44	\$0.00	\$2,000.00	\$2,000.00	\$1,500.00
52560 - Assessments	\$6,146.99	\$0.00	\$3,000.00	\$0.00	\$500.00
52580 - Pastor to Pastor	\$478.51	\$0.00	\$500.00	\$0.00	\$500.00
52585 - Background Checks	\$270.64	\$31.40	\$250.00	\$250.00	\$250.00
52590 - Consutation Expense	\$250.00	\$0.00	\$0.00	\$0.00	\$350.00
52595 - Training & Development	\$2,274.40	\$289.56	\$2,000.00	\$2,000.00	\$2,000.00
Total Ministry	\$13,659.71	\$2,262.98	\$17,750.00	\$15,000.00	\$10,100.00
Nominating					
53000 - Nominating Comm Expense	\$60.38	\$229.27	\$500.00	\$400.00	\$250.00
Total Nominating	\$60.38	\$229.27	\$500.00	\$400.00	\$250.00
Mission					
53400 - Future Story Grants	\$0.00	(\$1,358.73)	\$10,000.00	\$20,000.00	\$0.00
Resource Center			•	•	
52030 - M/Resource Center Resources	\$150.64	\$208.25	\$750.00	\$1,500.00	\$250.00

Accounts	YTD Actual (2012)	YTD Actual (2011)	Annual Budget (2012)	Annual Budget (2011)	Annual Budget (2013)
Total Resource Center	\$150.64	\$208.25	\$750.00	\$1,500.00	\$250.00
Youth Ministry					
52060 - M/Youth Ministry	\$0.00	\$1,272.80	\$500.00	\$1,000.00	\$250.00
Total Youth Ministry	\$0.00	\$1,272.80	\$500.00	\$1,000.00	\$250.00
Total Mission	\$150.64	\$122.32	\$11,250.00	\$22,500.00	\$500.00
Preparation for Ministry					
54000 - Preparation Comm Expense	\$0.00	\$399.55	\$250.00	\$500.00	\$250.00
54010 - M/Annual Consultation	\$0.00	\$183.54	\$250.00	\$500.00	\$250.00
54020 - Background Checks	\$132.82	\$112.00	\$100.00	\$100.00	\$100.00
54030 - M/Counseling	\$0.00	\$0.00	\$400.00	\$400.00	\$200.00
54050 - Psycological Assessments	\$0.00	\$428.33	\$1,000.00	\$1,000.00	\$500.00
Total Preparation for Ministry	\$132.82	\$1,123.42	\$2,000.00	\$2,500.00	\$1,300.00
Parlimentary					
55600 - PJC Committee Expense	\$11.48	\$0.00	\$100.00	\$100.00	\$100.00
55601 - Administrative Commission	\$0.00	\$108.00	\$500.00	\$500.00	\$500.00
55602 - Investigative Committee	\$0.00	\$0.00	\$250.00	\$250.00	\$250.00
Total Parlimentary	\$11.48	\$108.00	\$850.00	\$850.00	\$850.00
Personnel					
General Presbyter					
56000 - M/GP Salary	\$15,407.71	\$22,599.12	\$22,599.00	\$22,599.00	\$22,599.00
56010 - M/GP Housing	\$29,466.61	\$41,599.92	\$41,600.00	\$41,600.00	\$41,600.00
56020 - M/GP SECA	\$3,478.71	\$4,911.00	\$4,911.00	\$4,911.00	\$4,911.00
56025 - GP Professional Expense	\$1,716.40	\$3,293.64	\$1,500.00	\$1,500.00	\$1,500.00
56030 - GP Pension	\$14,314.56	\$20,913.72	\$21,770.00	\$21,770.00	\$26,931.00
56040 - GP Medical Reimbursement	\$275.85	\$478.86	\$2,000.00	\$2,000.00	\$2,000.00
56050 - GP Continuing Education	\$4,120.50	\$5,084.57	\$2,000.00	\$2,000.00	\$2,000.00
56060 - GP Travel	\$5,941.90	\$3,683.41	\$7,000.00	\$7,000.00	\$7,000.00
Total General Presbyter	\$74,722.24	\$102,564.24	\$103,380.00	\$103,380.00	\$108,541.00
Council Advisor					
56100 - CA Stipend	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00
56160 - CA Travel	\$0.00	(\$85.00)	\$1,500.00	\$1,500.00	\$0.00
Total Council Advisor	\$0.00	(\$85.00)	\$3,500.00	\$3,500.00	\$0.00
Stated Clerk					
56200 - SC Stipend	\$4,706.45	\$16,068.00	\$6,000.00	\$16,068.00	\$7,000.00
56225 - SC Professional Expense	\$137.94	\$0.00	\$500.00	\$500.00	\$500.00
56250 - SC Continuing Education	\$0.00	\$250.00	\$0.00	\$500.00	\$750.00
56260 - SC Travel/GA Expense	\$1,213.82	\$250.00	\$2,000.00	\$2,500.00	\$2,500.00
Total Stated Clerk	\$6,058.21	\$16,568.00	\$8,500.00	\$19,568.00	\$10,750.00
Financial Admin					
56300 - FA Salary	\$8,772.00	\$13,158.00	\$12,480.00	\$12,480.00	\$12,480.00
56320 - FA FICA	\$670.99	\$1,006.55	\$954.00	\$954.00	\$954.00
56330 - FA Pension	\$6,201.98	\$6,837.36	\$8,213.00	\$6,747.00	\$8,535.00

Accounts	YTD Actual (2012)	YTD Actual (2011)	Annual Budget (2012)	Annual Budget (2011)	Annual Budget (2013)
56340 - FA Medical Reimbursement	\$500.00	\$475.18	\$500.00	\$500.00	\$500.00
Total Financial Admin	\$16,144.97	\$21,477.09	\$22,147.00	\$20,681.00	\$22,469.00
Admin Assist					
56400 - AA Salary	\$18,020.00	\$23,254.20	\$25,440.00	\$25,490.00	\$25,440.00
56420 - AA FICA	\$1,378.53	\$1,821.91	\$2,025.00	\$2,025.00	\$2,025.00
56430 - AA Pension	\$7,117.44	\$10,229.59	\$9,656.00	\$8,018.00	\$11,452.80
56440 - AA Medical Reimbursement	\$758.59	\$1,952.25	\$2,000.00	\$2,000.00	\$2,000.00
Total Admin Assist	\$27,274.56	\$37,257.95	\$39,121.00	\$37,533.00	\$40,917.80
Sub Contractors					
56700 - Custodian	\$1,291.50	\$1,881.00	\$2,500.00	\$3,600.00	\$2,500.00
Total Sub Contractors	\$1,291.50	\$1,881.00	\$2,500.00	\$3,600.00	\$2,500.00
Other Personnel					
56650 - Non-Exempt Continuing Education	\$0.00	\$1,652.00	\$1,500.00	\$1,500.00	\$1,500.00
56660 - Non-Exempt Travel	\$349.54	\$907.30	\$1,000.00	\$1,500.00	\$1,000.00
56800 - Temporary Help	\$500.00	\$720.00	\$1,200.00	\$1,200.00	\$0.00
56850 - Workers Compensation	\$172.54	\$302.67	\$200.00	\$200.00	\$200.00
56875 - Presbytery Car (for GP)-CRV	\$2,202.40	\$3,133.50	\$2,000.00	\$2,000.00	\$2,000.00
56876 - Presbytery Car-Mazda	\$84.41	\$854.46	\$0.00	\$1,000.00	\$0.00
Total Other Personnel	\$3,308.89	\$7,569.93	\$5,900.00	\$7,400.00	\$4,700.00
Total Personnel	\$128,800.37	\$187,233.21	\$185,048.00	\$195,662.00	\$189,877.80
General Assembly					
57000 - GA Unified Mission	\$6,189.23	\$0.00	\$0.00	\$0.00	\$0.00
57010 - One Great Hour of Sharing 1999999	\$22,694.59	\$0.00	\$0.00	\$0.00	\$0.00
57015 - Christmas Joy 3999999	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00
57025 - Pentecost 90000	\$657.69	\$0.00	\$0.00	\$0.00	\$0.00
57030 - Disaster Relief	(\$340.00)	\$0.00	\$0.00	\$0.00	\$0.00
57040 - Undesignated Disaster	\$714.00	\$0.00	\$0.00	\$0.00	\$0.00
57150 - Theology Ed. 1%	\$533.00	\$0.00	\$0.00	\$0.00	\$0.00
57240 - Misc. GA Mission	\$625.00	\$0.00	\$0.00	\$0.00	\$0.00
57300 - Per Capita GA	\$3,203.29	\$0.00	\$0.00	\$0.00	\$0.00
Total General Assembly	\$35,116.80	\$0.00	\$0.00	\$0.00	\$0.00
Synod					
57400 - Synod Unified Mission	\$1,506.05	\$0.00	\$0.00	\$0.00	\$0.00
57500 - Per Capita Synod	\$12,327.20	\$0.00	\$0.00	\$0.00	\$0.00
Total Synod	\$13,833.25	\$0.00	\$0.00	\$0.00	\$0.00
Inactive Accounts		·		·	·
56230 - zzzStated Clerk Pension	\$0.00	\$4,559.91	\$0.00	\$5,061.00	\$0.00
56240 - zzzSC Medical Reimbursement	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
56500 - zzzAGP Salary	\$0.00	\$19,240.08	\$0.00	\$19,240.00	\$0.00
56510 - zzzAGP Housing	\$0.00	\$15,600.00	\$0.00	\$15,600.00	\$0.00
56520 - zzzAGP SECA	\$0.00	\$2,664.96	\$0.00	\$2,665.00	\$0.00
56530 - zzzAGP Pension	(\$703.62)	\$11,855.85	\$0.00	\$11,814.00	\$0.00

Accounts		YTD Actual (2012)	YTD Actual (2011)	Annual Budget (2012)	Annual Budget (2011)	Annual Budget (2013)
56540 - zzzAGP Medical Reimbursement		\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00
56550 - zzzAGP Continuing Ed		\$0.00	\$1,704.48	\$0.00	\$800.00	\$0.00
56560 - zzzAGP Travel		\$0.00	\$1,090.61	\$0.00	\$3,350.00	\$0.00
56570 - zzzAGP Professional Expense		\$0.00	\$1,427.94	\$0.00	\$975.00	\$0.00
Total Inactive Accounts	_	(\$703.62)	\$58,143.83	\$0.00	\$61,505.00	\$0.00
Total Expenses	=	\$226,246.65	\$310,159.04	\$268,198.00	\$365,517.00	\$273,177.80
	Net Total	\$43,918.77	(\$37,173.62)	\$602.00	(\$32,265.28)	(\$25,077.80)

Other Revenues

Total Other Revenues

Accounts

60001 - Investment Income 60002 - Unrealized Gain/(Loss)

MUSKINGUM VALLEY PRESBYTERY Revenue and Expenses 2013 January to December 2012

YTD Actual	YTD Actual	Annual Budget	Annual Budget	Annual Budget
(2012)	(2011)	(2012)	(2011)	(2013)
\$7,180.79	\$22,858.31	\$0.00	\$0.00	\$0.00
\$36,299.61	(\$18,515.30)	\$0.00	\$0.00	\$0.00
\$43,480.40	\$4,343.01	\$0.00	\$0.00	\$0.00

Page: 6

Page :	7
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Accounts		YTD Actual (2012)	YTD Actual (2011)	Annual Budget (2012)	Annual Budget (2011)	Annual Budget (2013)
Other Expenses 75000 - Depreciation		\$0.00	\$10,508.64	\$0.00	\$0.00	\$0.00
Total Other Expenses	_	\$0.00	\$10,508.64	\$0.00	\$0.00	\$0.00
	Net Operating Total	\$87,399.17	(\$43,339.25)	\$602.00	(\$32,265.28)	(\$25,077.80)