COMMITTEE ON MINISTRY
Muskingum Valley Presbytery
Information Needed to Process a Pastoral Call

Information needed in order to process a pastoral call:

_____1.   Brief biography of the candidate including biological form.

_____2.   Digital photo of the candidate

_____3.   Final EEO report (submitted by PNC chair)

_____4.   Effective date of call (PNC chair)

_____5.   Terms of call (PNC chair)

_____6.   Clearance Interview Report (submitted by COM Clearance Team)

_____7.   Administrative Commission for installation (Participants, place, time, date) (Submitted by candidate).

_____8.   Pastoral Call Forms - 4 signed copies (submitted by moderator of congregational meeting)

_____9.   *Criminal Records Check and Child Abuse History clearance for candidate.

            *Note: This must be completed prior to an on sight interview.